[**https://tpchd.org/healthy-places/food-safety/temporary-events/paper-application/**](https://tpchd.org/healthy-places/food-safety/temporary-events/paper-application/)

**Apply By Mail or In Person**

**Get a permit for your temporary food establishment.**

1. Review [Fee Schedule](https://tpchd.org/wp-content/uploads/2023/12/Temporary-Food-Establishments-Fees-Guidelines.pdf) and [Requirements to Operate](https://tpchd.org/wp-content/uploads/2023/12/Temporary-Food-Establishments-Requirements-to-Operate.pdf). Determine your permit category.
2. Complete the [application](https://tpchd.org/wp-content/uploads/2023/12/Temporary-Food-Establishment-Application-1.pdf). Print and sign.
3. Submit your application and pay permit fee:
   * By mail to 3629 S. D St., Tacoma, WA 98418. Enclose business check or money order.
   * In person at 3629 S. D St. in Tacoma. Pay with cash, business check, money order, Visa or MasterCard.
4. When you get your permit, post it in your temporary food establishment.

**Notes**

* **You will get a late fee when it’s less than 14 days before the event.**
* You will complete a “[Courtesy Application](https://tpchd.org/wp-content/uploads/2023/12/Sampling-Tasting-Courtesy-Application.pdf)“when this is your permit category. You can email it to [food@tpchd.org](mailto:food@tpchd.org) or mail or bring it in to the Health Department.

**Questions?**

Call (253) 649-1703 or email [food@tpchd.org](mailto:food@tpchd.org).

**Resources**

* [Sanitation requirements for events longer than 1 day](https://tpchd.org/wp-content/uploads/2023/12/Sanitation-Requirements-for-Events-Longer-One-Day.pdf).
* [Fruit and vegetable rinsing requirements](https://tpchd.org/wp-content/uploads/2023/12/Fruit-and-Vegetable-Rinsing-Requirements.pdf).
* [School event permit guidelines](https://tpchd.org/wp-content/uploads/2023/12/School-Event-Permit-Guidelines-1.pdf).
* [Food Worker Card information](https://tpchd.org/healthy-places/food-safety/food-worker-card/).